

Ref: GNIT/PRIN/IQAC/2021/02

Date: 21.03.2021

NOTICE

IQAC

This is to inform all the members that a meeting of Internal Quality Assurance Cell of GNIT will be held on 26th March 2021 at 11 am in the online platform.

The agenda of the meeting is given below.

1. To confirm and approve the last minutes of IQAC meeting held on 22nd December, 2020
2. To note and ratify the action taken report (ATR) of the last IQAC meeting.
3. Analysis of the Exit survey of students 2021
4. Result analysis for odd semester 2020-21
5. Faculty Feedback for odd Sem 2020-21
6. Extra-Curricular, Co-Curricular, Social Services, extension and Student Club activities during December to March 2021
7. FDP/International Seminar/National Seminar /Workshop/ Alumni Activities organised by the institute during December to March 2021
8. Achievements for Faculty and students during December to March 2021
9. Alumni Meet 2021
10. Miscellaneous

All members are requested to be present.

With regards and thanks,



Dr. Paramita Banerjee
Coordinator
IQAC, GNIT

Internal Quality Assurance Cell (IQAC)
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Copy to:

1. Principal, GNIT
2. All HODs
3. Registrar/Deans
4. All IQAC cell members

MINUTES OF THE IQAC MEETING ON**26TH MARCH 2021****A meeting of IQAC GNIT was held on 26th March 2021 in the online platform.****The following members were present in the meeting:**

Sl. No.	Name	Department/ Work Status	Designation	IQAC Designation	Representation As Per Norms
1	Prof. (Dr) Santanu Kr. Sen	Administration	Principal	Chairperson	Head of the Institute
2	Dr. Paramita Banerjee	AEIE	Associate Professor	Coordinator	Coordinator/ Director
3	Dr. Sunipa Roy	ECE	HOD of ECE	Member	Teacher
4	Mrs. Srabani Kundu	CSE	Assistant Professor	Member	Teacher
5	Mr. Indranil Roy Chowdhury	Sr. Manager – AI/ML & Cognitive	CTS	Member	Employer/ Industrialist
6	Mr. Tapas Sen	CEO	TNS Consultancy Services	Member	Employer/ Industrialist
7	Dr. Adhish Kumar Chakraborty	Administration	Registrar	Member	Senior Administrative Officers
8	Dr. Kakoli Bandhopadhyaya	FT	HOD of FT	Member	Teacher
9	Dr. Barnali Kundu	EE	HOD of EE	Member	Teacher
10	Dr. Sangeeta Bhattacharya	CSE	HOD of CSE	Member	Teacher
11	Dr. Sucharita Chakrabarti	ASH	HOD of ASH	Member	Teacher
12	Mr. Sudeep Ghosh	IT	HOD of IT	Member	Teacher
13	Ms. Bapita Roy	AEIE	HOD of AEIE	Member	Teacher
14	Mr. Chiranjib Dutta	CA	HOD of CA	Member	Teacher
15	Prof(Dr.) Amalendu Ghosh	IEST	Professor(Retd)	External Member	External Expert
16	Prof. Achintya Das	Kalyani Govt. Engineering College	Professor	External Member	External Expert
17	Mr. Avisek Choudhury	Tata Consultancy Services	IT Analyst	External Member	Alumni
18	Mr. Sayantan Saha	Entrepreneur	Founder, Medera Healthcare Technologies	External Member	Alumni

The following members were absent in the meeting:

Sl. No.	Name	Department/ Work Status	Designation	IQAC Designation	Representation As Per Norms
1	Mr Simarpreet Singh	JIS Group	Director	Member	Management Representative
2	Mr. Saswata Mukhopadyay	Current Student (CSE-2017-21)	Student	Member	Student Member
3	Ms. Saurjaynee Biswas	Current Student (FT-2017-21)	Student	Member	Student Member
4	Prof.(Dr) Arun Kumar Mondal	Administration	Controller of Examination	Member	Teacher
5	Mr Kallol Pal	Accounts	Accounts Officer	Member	Accounts

The following agenda were discussed:

1. To confirm and approve the last minutes of IQAC meeting held on 22nd December 2020
2. To note and ratify the action taken report (ATR) of the last IQAC meeting.
3. Analysis of the Exit survey of students 2021
4. Result analysis for odd semester 2020-21
5. Faculty Feedback for odd SEM 2020-21
6. Extra-Curricular, Co-Curricular, Social Services, extension and Student Club activities during December to March 2021
7. FDP/International Seminar/National Seminar /Workshop/ Alumni Activities organised by the institute during December to March 2021
8. Achievements for Faculty and students during December to March 2021
9. Alumni Meet 2021
10. Miscellaneous

Agenda 1: To confirm and approve the last minutes of IQAC meeting held on 22nd December, 2021.

The IQAC discussed and considered the minutes of the last meeting held on 22/12/2021 copy of which was circulated to the members. No Comments were received in writing.

Resolution: The draft minutes of the meeting held on 22/12/2021 was confirmed.

Agenda 2: To note and ratify the action taken report (ATR) of the last IQAC meeting.

Resolution: The action taken report was presented before IQAC members.

ITEM	RESSOLUTION	ACTION TAKEN
Agenda1: To confirm and approve the minutes	The draft minutes of the meeting held on 22/12/2021 was confirmed.	Noted

of the last IQAC meeting held on 21/04/2020		
Agenda 2: To note and ratify the action taken report (ATR) of the last IQAC meeting.	Action taken report of the last meeting was discussed in detail by the members present.	Approved
Agenda 3: Curricular Planning and Implementation	The syllabus reform in R-21 curriculum against R-18 curriculum structure has been placed in front of the external members and approved as well. The comparative structure of R18 and R21 has also been presented in the meeting.	Implemented
Agenda 4: Review of R&D Activities	The R &D activities of the year 2020 of each department have been presented in the meeting which includes research journals (International/National), patents, conferences/symposiums (international/national), book chapters etc. Status of the R&D activities was appreciated by the External members.	Status of research journals (International/National), patents, conferences/symposiums (international/national), book chapters etc. are Noted
Agenda 5: Analysis of Placement Status	The analysis of the placement status of 2020 and 2021 batch were presented to the members and they were quite satisfied with the highly placed data of students.	Summary report presented
Agenda 6: Progress of Work Done of Any Ranking/Grading Agency	Progress of upcoming NAAC visit was presented in the meeting. Criteria wise coordinator names and the work assigned to them have been discussed. Preparation and finalization of data for submission of AQAR 2020-21 was also discussed in the meeting. The progress of the work was appreciated by the members.	Finalization of data for submission of AQAR 2020-21 was done
Agenda 7: Achievements for Faculty and students during September to December 2020	<ul style="list-style-type: none"> • The members have congratulated for the NIRF Ranking of GNIT and wished for the further improvement in the coming years. • The institute is also got Time Ranking. • The achievements of the faculty members and the students during September to December were presented in the meeting and the members appreciated the overall achievements. • The role of the faculties as the MOOCS course developer is highly appraised by the members 	Noted

	<ul style="list-style-type: none"> of the committee. The national level recognitions of the faculty members are well appreciated by the committee. The patents which were published recently also got appreciation. GNIT was selected as mentor institute in Eastern India by AICTE and MHRD-IIC. 	
Agenda Miscellaneous	8: <ul style="list-style-type: none"> Various programs like World Environment Day, Tribute, Student Orientation, Rabi Pronam etc. were also held. Extra Curricular activities, Anti plastic campaign programs also took place in GNIT a social responsibilities. 	Implemented

Agenda 3: Analysis of the Exit survey of students 2021.

Resolution: The department wise analysis of Exit survey of the students for the pass-out batch 2021 was presented to the members of IQAC. The committee members have suggested that the analysis of feedback along with the corrective measures to be prepared and the reason for poor feedback should be identified and appropriate action to be taken to improve it.

Agenda 4: Result analysis for odd semester 2021.

Resolution: The result analysis for the Odd Semester 2021, for all the departments, was presented to the members and also the action taken for the students who secured poor marks have been explained.

Agenda 5: Faculty Feedback for odd SEM 2021.

Resolution: The feedback analysis of the faculty members and technical assistants for the Odd Semester 2021 were presented to the members and they were quite satisfied with the analysis.

Agenda 6: Extra-Curricular, Co-Curricular, Social Services, extension and Student Club activities during December to March 2021.

Resolution: Activities during the last three months like Industry Mentor meet, Mock Interview, Industry Alumni Meet, Coding Competition, Poster Making Competition, etc, for different departments are presented in the meeting. Students of FT department secured 3rd Position in AICTE Chhatra Viswakarma award 2020 in the category of "Promote Value Added Agricultural Process, Products and Handicrafts".

The participation of students in various state and national level activities are appreciated by the members.

Agenda 7: FDP/International Seminar/National Seminar /Workshop/ Alumni Activities organized by the institute during December to March 2021.

Resolution: The list of FDPs / Seminar s/ Conferences / Webinars organized during December to March, 2021 by the departments and the institution were showcased along with the program outcome. The members advised to separate the activities into different categories based on alumni activities, FDP, training organized by external bodies, etc, and mentions the summary of feedback for each activities.

Agenda 8: Achievements for Faculty and students during December to March 2021.

Resolution:

- The members have congratulated for the **NIRF Ranking of GNIT** and wished for the further improvement in the coming years.
- The institute is also got Time Ranking.
- The achievements of the faculty members and the students during December to March were presented in the meeting and the members appreciated the overall achievements.
- The role of the faculties as the MOOCS course developer is highly appraised by the members of the committee.
- The national level recognitions of the faculty members are well appreciated by the committee.

Agenda 9: Alumni Meet 2021


Resolution: The Annual Homecoming ONLINE ALUMNI MEET “SAMANWAY – 2021” was organized on 26th June 2021. More than 100 alumni had participated in the virtual meet. The report of this alumni meet was presented in the meeting.

Agenda 10: Miscellaneous


Resolution:

- The reports of BOG meeting and Academic Council meeting were presented in the meeting.
- The report on online Farewell Program is also presented in the meeting
- Discussion has been done regarding the time duration of the coming odd semester examination in online mode. Considering the limitation of bandwidth, experts have suggested that the duration of semester examination in the online mode can be reduced to 2hrs as per the guideline of AICTE.
- Considering the current industry trends, the Committee members have suggested taking special attention for the final and pre-final year students for their upcoming placement.

The meeting ended with the vote of thanks by the Chairperson, Prof (Dr.) Santanu Kr. Sen.


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