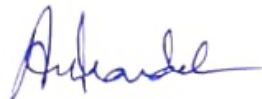


## Minutes of Meeting

**Date: 11.04.2022**

As per the notice dated **21.03.2022** with Ref. No. GNIT/COE/EVEN/2022/135, an examination committee meeting was held in the office of COE from 3.15 pm to 4.10 pm in presence of following members regarding EVEN semester 2021-2022:

1. Prof.(Dr.) Arun Kumar Mondal ,COE
2. Ms. Trishita Ghosh, ACOE
3. Mr. Sayan Roy Chaudhuri, ACOE
4. Ms. Pallabi Das, Supervisor
5. Dr. Mainak Debnath, Member
6. Md. Mizan Chowdhury
7. Ms. Santana Das, Member
8. Ms. Palasri Dhar, Member
9. Mr. Sanjoy Biswas
10. Ms. Dola Saha
11. Ms. Dolanchapa Sikdar



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Discussions took place on the following issues and the following resolutions were taken by the Members present in the meeting:-

## Agenda:

1. Question paper for Examination
2. Nomination of Examiner and Head Examiner and Appointment Letters.
3. Discussion on grievance received from the students as
  - a. Correction in student database like name, fathers name, pin code etc.
  - b. Update of mobile no and email id.

### Agenda 1: Question paper for Examination

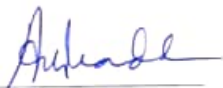
**Resolution:** It has been decided that all question papers of Semester Model question paper must be mapped with CO and BT level which was shared by COE office.

### Agenda 2: Nomination of Examiner and Head Examiner and Appointment Letters

**Resolution:** Name List of Examiners and Head Examiners were prepared and the appointment letter of the all examiner will be communicated by COE.

### Agenda 3: Discussion on grievance received from the students


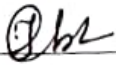


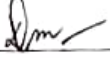
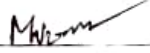
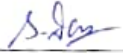


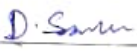

**Resolution:** It is decided that these issues are to be taken care by the Supervisor, Ms. Santana Das. The student mobile no and email id are to be corrected by ACOE after receiving the application from the students.

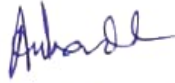


Prof.(Dr.) Arun Kumar Mondal  
Controller of Examination,  
Guru Nanak Institute of Technology

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**Members Present:**

Sl. No	Name	Designation	Signature
1.	Prof.(Dr.) Arun Kumar Mondal ,COE	COE	
2.	Ms. Trishita Ghosh, ACOE	ACOE	
3.	Mr. Sayan Roy Chaudhuri, ACOE	ACOE	
4.	Ms. Pallabi Das, Supervisor	Supervisor	
5.	Dr. Mainak Debnath, Member	Member	
6.	Md. Mizan Chowdhury	Member	
7.	Ms. Santana Das, Member	Member	
8.	Ms. Palasri Dhar, Member	Member	
9.	Mr. Sanjoy Biswas	Member	
10.	Ms. Dola Saha	Member	
11.	Ms. Dolanchapa Sikdar	Member	



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