


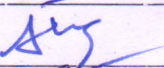
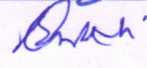

## Minutes of the SC & ST committee

A meeting was held on 20<sup>th</sup> August, 2019 at the Conference Room of GNIT. The following agenda were discussed:

Agenda:

1. Discussion related activities of the committee
2. Database preparation for newly admitted SC & ST students
3. Conducting/Coordinating Training Programmes for Students and Staff: Teaching and Non-Teaching
4. Awareness of different scholarship schemes

**Members Present:**

Sl. No.	Name	Designation	SC & ST Committee Designation	Signature
1	Prof (Dr.) Santanu Kr. Sen	Principal	Chairman	
2	Dr. Barnali Kundu	H.O.D., EE Dept.	Convener	
3	Dr. Adhish Kumar Chakrabarty	Registrar	Member	
4	Dr. Sucharita Chakraborti	HOD, ASHU Dept.	Member	
5	Mr. Sourish Mitra	Asst Prof., CSE Dept	Member	
6	Mr. Pijush Chandra	Office Admin	Member	
7	Ms. Sumana Bhattacharjee	Office Admin	Member	
8	Mr. Kallol Paul	Account Officer	Member	

**Agenda 1:** Discussion about the related activities of the committee

The Convener discussed about the functions and related activities of the committee such as:

- i. to support to the weaker students
- ii. to organize some special training programs

iii. to provide special inputs in areas where the students experience difficulties

**Agenda 2: Database preparation for newly admitted SC & ST students**

All the Mentors are requested to prepare the database of newly admitted SC & ST students in all streams within one week. They are also requested to maintain all the required data.

**Agenda 3: Conducting/Coordinating Training Programmes for Students and Staff: Teaching and Non-Teaching**

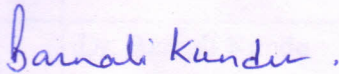
The Chairman suggested to the SC & ST committee to Conduct the Training Programmes for Students and Staff: Teaching and Non-Teaching

**Agenda 4: Awareness of different scholarship schemes**

The Convenor suggested to all the Departments to conduct the awareness program for different Scholarship schemes for SC & ST students

The meeting ended with vote of thanks.

With Regards,



Dr. Barnali Kundu,  
Convenor, SC & ST Committee  
H.O.D., EE